



**Ranch Park Elementary PAC
General Meeting
Minutes: Tuesday, January 10, 2017**

1. Welcome & Introductions

Attendees: Nicole Darling, Sascha Rex, Anja Rex, Carol Dingley, Jacquie Bekar, Tanya Kadach, Debbie Joyce, David Preddy, Jason Luty, Melissa Luongo, Don Hutchinson

2. Approval of November 2016 General Meeting Minutes

Motion to approve November 2016 minutes: Nicole Darling, Second – Sascha Rex.
All in favour - CARRIED

3. Principal's Report: prepared by Don Hutchinson

3.1. New Initiatives for 2016-2017:

- APL: Literacy (Non-Fiction Reading) as the Goal
- Power Up each morning at 8:50 in the gym
- Lunch Period: Play first 12:00-12:30, Eat 12:30-1:00
- Family Groupings: Meet Monthly
- Monthly School Wide Runs: Following Recognition Assembly
- Westcoast Recess:
- Recycle/Compost Program
- National Anthem: Monday before Power Up
- **Health Promoting School:** A Health Promoting School focuses on the following aspects: Healthy Eating, Active Living, School Connectedness and Safe Schools.
- **Student Weekly Goals and Recognition Assembly:** Focus on Core Competencies: Personal Awareness and Responsibility
- **Family Grouping:** Focus on First Nations Principles of Learning

3.2. December in Review:

- Term 1 Reports sent home
- Breakfast with Santa
- Gingerbread Houses
- Choir and Christmas Concerts
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3.3. Before and After School Programs:

- **BOKS:** Monday, Tuesday and Friday 8:00-8:45
- **Cartoons and Comics:** Wednesdays 3:00-4:00 Jan 18-Mar 8
- **Music Adventure:** Mondays 3:00-4:00 Jan 9-Mar 6
- **Big Brothers:** Thursdays 3:00-4:30 Jan 12 – Jun 22
- **Grade 4/5 Basketball:** Wednesday 8:00-8:45 Jan 11-Feb 1

3.4. Others:

January/February/March Calendar

Date	Activities and Events
Monday, January 9 th	Planetarium Visit
Tuesday, January 10 th	Division 1 and 2 Curling PAC Meeting 7:00
Thursday, January 12 th	Division 1 and 2 Curling
Friday, January 13 th	Family Group
Thursday, January 19 th	Division 1 and 2 Curling
Monday, January 23 rd	Division 1 Evergreen Cultural Centre
Tuesday, January 24 th	Student Service Meeting 8:15
Wednesday, January 25 th	Cassie and Friends Presentation 1:15
Friday, January 27 th	Water Presentation Divisions 1, 2 and 3
Monday, January 30 th	Pro D Day-School Not in Session
Thursday, February 2 nd	Student Led Conferences 2:00-6:00 Early Dismissal 2:00
Tuesday, February 7 th	PAC Meeting 7:00
Wednesday, February 8 th	Poultry in Motion visit
Monday, February 13 th	Family Day-School Not in Session
Friday, February 24 th	Pro D Day-School Not in Session
Friday, March 10 th	Reports Go Home
March 11 th -26 th	Spring Break
Monday, March 27 th	School Reopens

4. President's Report: presented by Nicole Darling

4.1. President Succession Plan:

As we start the New Year it is important that we start thinking about who will be the next President. If anyone is interested please let me know at your earliest and we can start meeting and transferring information necessary to perform the role. Heather Wilson has mentioned that she is willing to share the role so this can be a two-person position for the next term. As we have implemented many tools over the years as well as committees, many of the functions of the President "run" themselves and therefore only require management and not much hands-on. The position of the President is essential to the operation of the Council and if not filled may result in a dissolution of the PAC. Please refer to Section V of the Constitution and Bylaws.

4.2. Duties of the President:

- Shall convene and preside at all executive, general and special meetings or notify the Chair Designate to assume this duty as necessary.
- Shall be familiar with and follow the Constitution and Bylaws.
- Shall ensure that an agenda is prepared and distributed following the Bylaws.
- Shall ensure a quorum is present before calling a meeting to order.

- Shall appoint committees where authorized to do so by the Executive or membership and be an ex-officio member to all committees except the Nominating Committee.
- Shall be the official spokesperson and representative for the Council, always acting on behalf of the majority of members and not personally.
- Shall be one of the three signing officers.
- Shall submit a written annual report to the membership.

I have thoroughly enjoyed myself as President and will miss the position greatly however, I know whom ever takes over will have a great team backing them and will continue the success of the PAC. I will also be available anytime next year to assist whenever needed.

4.3. Fun Fair – update:

As decided at the last meeting we will continue to run Fun Fair as we have in the past. What we will change is not having the Home Room Parent be in charge of baskets and the coordination of games, we will work with the teachers for the games and baskets will be created by the PAC. Next steps will be to determine theme if we want one or we can leave it to the teachers to come up with classroom games. We have a parent at the school is able to help with prizes for the prize room – I will be in contact with him before the next meeting.

Next Fun Fair will be 2018-2019 school year.

Discussion: As a Fun Fair theme for this year was chosen CANADA 150. Happy Birthday Canada!

4.4. Future of Fundraising goals

At this time we are not making our proposed fundraising goal for this year and therefore may be putting next year's line items at risk. Items such as Teacher's wish list, busses for field trips, classroom supplies may not be available for next year if we don't look at other ways to raise money. As we have moved to a more wallet friendly platform we are not raising the funds we need to keep our activities going year after year. We need to start brainstorming fundraising ideas to guarantee a healthy budget year over year to keep our community events and commitments going strong.

- **Pictures of PAC achievements** to be added to the PAC website.

5. Vice-President Report: presented by Carol Dingley

- **Santa's breakfast:** Proposal for the following year - all parents will sign a waiver for photography and kids pictures will be published on the Tica Photography gallery.

Discussion: More than 400 people attended the event this year. One extra grill will be great to have for the following year. To consider an option to purchase an extra grill which may be used for "Welcome Barbeque" as well.

- **Charles Best shared a fundraising opportunity.** All the products are sourced locally and come in nicely organized bags. Owner of the initiative will come to do a presentation for us. Profit numbers are very good.
- **Christmas greeting cards** from Ranch park; calendars and etc.

6. Treasurer's Report

No update.

7. DPAC Report

No update

8. Fundraising Report:

Future of Fundraising goals will be discussed in February.

7. Legacy Project

- **Mrs. Kangur's project (Social & Emotional learning)** – to help kids with self-regulations during the school hours; to create a place for “chill time” (bag chairs, lamps). Approximate cost should be \$2,500.
- **Mrs. Long's project (Outdoor classroom)** – picnic tables are 6ft (will seat 6-8 kids). Cost per table is \$1,200+\$150 (assembling fee) + taxes – there will also be a fee for the land prep. Total approximate cost for the picnic tables will be \$11,700.

Motion to approve moving \$14,000 from the playground account to fund the outdoor classroom picnic tables and social and emotional learning centers within classrooms: Carol Dingley, Second – Nicole Darling. All in favor. None opposed. Motion approved.

8. New Business:

- **Scrapbooking Fair** is planned on March 4, 2017.
- **Golf Tournament** booked May 26, 2017. Extra volunteers are required for the day of the event.
- **Mother's day raffle ticket**
- **Teacher's lunch** is scheduled on Tuesday, May 16th.

9. Next Meeting – General Meeting: Tuesday, February 7th, 7:00 – 8:30 pm.

10. Adjournment – 8:41 pm