



**Ranch Park Elementary PAC  
General Meeting  
Minutes: Tuesday, October 4, 2016**

**1. Welcome & Introductions**

- Attendees: Nicole Darling, Sascha Rex, Anja Rex, Carol Dingley, Jacquie Bekar, Karen Pyne, Tanya Kadach, Heather Wilson-Banks, Debbie Joyce, Melisa Luongo, Jaymie Nelson

**2. Approval of September 2016 GM Minutes**

Motion to approve September minutes: Karen Pyne, Second – Nicole Darling. All in favour - CARRIED

**3. Principal's Report: prepared by Don Hutchinson**

**3.1. New Initiatives for 2016-2017:**

- APL: Literacy (Non-Fiction Reading) as the Goal
- Power Up each morning at 8:50 in the gym
- Lunch Period: Play first 12:00-12:30, Eat 12:30-1:00
- Family Groupings: Meet Monthly
- Monthly School Wide Runs: Following Recognition Assembly
- Westcoast Recess:
- Recycle/Compost Program
- National Anthem: Monday before Power Up
- **Health Promoting School:** A Health Promoting School focuses on the following aspects: Healthy Eating, Active Living, School Connectedness and Safe Schools.
- **Family Grouping and Recognition Assembly:** Focus on Core Competencies

**3.2. September in Review:**

- First Day of Class
- Minute to Win It Challenges
- Open House: Meet the Teacher Night
- Terry Fox Run: school raised \$365
- 1 Vibe Dance Unit and Presentation

**3.3. Others:**

**3.4. October Calendar of Events:**

- **IWalk to School Day and Breakfast:** Wednesday, October 5<sup>th</sup>
- **Thanksgiving:** Monday, October 10<sup>th</sup>
- **Student Photos:** Thursday, October 13<sup>th</sup>
- **Zero Waste Program Presentation:** Monday, October 17<sup>th</sup> at 9:00

- **Early Dismissal:** Thursday, October 20<sup>th</sup> at 2:00
- **Interim Reports:** Thursday, October 20<sup>th</sup>
- **Pro D Day:** Friday, October 21<sup>st</sup>
- **Pumpkin Run:** Monday, October 24<sup>th</sup> at 2:20
- **Halloween Activities:** Monday, October 31<sup>st</sup> at 1:30

**Discussion:**

- Home Room parents: Nicole D. will send the email to the school with the call for Home Room parents and will follow up with Home Room Coordinator Laura Hodak. The forms will be downloaded to the website.
- Field trips: there was a question about the field trip planning. Usually the trip is planned for a particular division, not for the grade (for instance grade 3 students may be split between several divisions).

**4. President's Report: presented by Nicole Darling**

**4.1. Future Meetings – how effective are monthly meetings?**

Are we currently running effective meetings? Or are we simply meeting once a month as per our Constitution & Bylaws state? If we are to review and revise our C&B I would like to make the recommendation that the membership consider meetings every 2<sup>nd</sup> month and the Executive meet on these months to bring forward pressing or ongoing topics.

**4.2. Year at a Glance – immediate, PAC involvement & committee development:**

**Art Cards** – in creative development and working towards having back middle of October – Nicole D to manage

**Pumpkin Carving** – Thursday, October 27<sup>th</sup> 6:00 – 8:00, will be included in the October 12 Wednesday email and a paper notice sent home Monday, October 24<sup>th</sup> – Nicole D to manage with Tara C

**Parent Social** – will Keri S. lead again this year?

**“Bad Moms Night”** – working with school board to see if this can happen at the school. This event was moved to November 25<sup>th</sup>.

**Trivia night:** should we do it coming February again?

**4.3. Annual Pancake Breakfast with Santa**

The Annual Pancake Breakfast with Santa has been confirmed for December 2. Donation letters have been drafted and now need to go to the vendors for whom we are seeking donations: Starbucks, No Frills, Save-on-Foods (Austin Station). We are seeking volunteers for the following positions:

- Sourcing food/coffee donations
- Kitchen cooks
- Set up / tear down
- General help
- Purchase/donations for various items

Nicole Darling to manage schedule and be lead contact for committee unless someone else would like to lead or shadow for next year.

**4.4. Grade 5 Committee – update**

The Grade 5 parents met and we are continuing to work on an event for the kids but we working towards a maximum budget of \$75/per student. We would like to continue to share the hot lunch program with the PAC and all other fundraising will be done outside of the school, with one

exception of a Kids Swap where we would split the profit with the PAC – this is still being working on and I will update and move forward with the celebrations.

**4.5. FunFair Year!**

During the September meeting we discussed hosting a “Carnival” theme Fun Fair, if we are to proceed in this direction then we need to start discussing with the community, school board and city our options and restrictions – would anyone like to take this task on?

**5. Treasurer’s Report – presented by Heather Wilson-Banks**

No change since last time.

**6. DPAC Report: presented by Sascha Rex**

Nothing to report.

**7. Fundraising Report: presented by Karen Pyne**

- **Movie Tickets** – was decided to move ahead with it, as it may be a great option for Christmas gift.
- **The shopping night/Parent night out** was switched to **Family Movie and Pizza Night**, which is planned on November 18<sup>th</sup>. Doors open at 5:30 pm. Movie starts at 6:30.
- **Family Donations** request to be prepared by Nicole D and to be sent to the school.

**7. Legacy Project: presented by Carol Dingley**

To put the progress information about the Picnic tables on the board to inform our parent community.

**Dress White program/Exchange programs** – donate shirts/skirts/black pants/shoes required for the choir performances (Christmas concert, Remembrance day and etc.) The idea is to collect from size 6 to XL suitable for Grade 3 – Grade 5 kids in the choir. The program will be advertised via the school’s newsletter and will be brought to the school to be exchanged during the Pumpkin Carving night.

**8. Next Meeting – General Meeting: Tuesday, November 1, 7:00 – 8:30 pm.**

**9. Adjournment – 9:09**